
Tewksbury

Little League

2009 Safety Manual



League ID #: **2300102**
Safety Officer: *Steven Laverty*
Phone: 908-439-9194
e-mail: *thelavertys5@aol.com*

Section I

Tewksbury Little League's Policy Statement

*The safety and well being of all players, coaches, umpires, and concession stand operators, field support personnel and fans are considered to be the most important aspect of the **Tewksbury Little League**. The teaching of the game, as well as the competition of play will always continue to be the active part of this great national pastime...but everyone must be an active partner to continually strive for improvement in safety conditions of playing fields, advanced technology in equipment, rapid response to injuries and the building of confidence and team sportsmanship amongst all players in the league.*

*The **Tewksbury Little League** Board of Directors are committed to these goals and will continually build upon the safety program to make it the best it can be.*

Section II

Tewksbury Little League's Safety Code

Committed to Injury Prevention

- All persons associated with the **Tewksbury Little League** program (managers, coaches, umpires, league officials, and, concession stand volunteers must fill out and submit a volunteer application and copy or their Drivers License form prior to being assigned a position within Little League. This form shall be submitted PRIOR to March 15th of the baseball year.
- Responsibility for safety procedures should be that of any adult member of the **Tewksbury Little League**.
- The Township has a volunteer First Aid squad, which will be called in case of any emergencies.
- Managers/coaches are required (mandatory) to receive **first aid training and, a Fundamental**
- Training course for hitting, fielding and catching. The first aid and CPR course will take place **03/22/09** and is consistent with American Red Cross guidelines. The Fundamental course will take place on **03/22/09** at the OTS Gym. It is mandatory that at least one coach from each team attend both. However, all are encouraged to attend both of these courses.
- Managers/coaches are required to have in their possession basic First aid kits at ALL games and practices.
- No games or practices should be held when weather or field conditions are not good - particularly when field lighting is inadequate.
- Inspect play area frequently for holes, damage, stones, glass or other foreign objects.

- Head coaches are responsible for walking and inspecting the fields prior to play for hazardous conditions.
- Only players, managers, coaches and umpires are permitted on the playing field during games and practice sessions.
- ***Coaches will not permit the retrieval of foul balls that have left the playing field if it requires the crossing of a driveway or roadway. This is especially important at the T.E.S. (Pascal) roadside field.***
- All players should be alert and watching the batter on each pitch during practice and games.
- Head coaches are responsible for inspecting equipment regularly and make sure it fits properly. Replace where necessary.
- All team equipment should be stored within the team dugout or behind screens and not within the area defined by the umpires as “in play”.
- Responsibility for keeping bats and loose equipment off the field of play should be that of a player assigned for this purpose or the team’s manager and coaches.
- **Catchers** must wear a catcher’s helmet, mask, throat protector, long model chest protector, a hard plastic protective supporter, and shin guards at all times.
- All other male players are encouraged to wear a protective supporter.
- Headfirst sliding is prohibited from major leagues down, except when a runner is returning to a base. When there is a play at any base the runner ***must*** slide or will be called out.
- Players who wear prescription glasses should be encouraged to use safety glasses.
- No player may play with any previous injuries or while in a cast.
- There is no on-deck circle. Players are only allowed to take their warm up swings at those fields which have on deck enclosures.
- Any type of “horse play” is not permitted on the field of play.
- “Pepper games or skills” are not allowed.
- During warm-up drills players should be spaced so that no one is endangered by wild throws or missed catches.
- Safety Manual will be distributed to all head coaches and also be available on the Tewksbury Athletic Association website prior to April 1st. Link:

http://tewksburyathletics.sportsoffice.com/sport.php?level_id=1&org_id=21&port_id=24

Tewksbury Little League Code of Conduct

- Speed Limit 5 mph in roadways and parking lots while attending any Little League function.
- Watch for small children around parked cars.
- No Alcohol allowed in any parking lot, field, or common areas within a Little League complex.

- No playing in parking lots at any time.
- No Playing on or around lawn equipment.
- Always be alert for traffic. No Profanity please.
- No swinging bats or throwing baseballs at any time within the walkways and common areas of a Little League complex.
- No throwing balls against dugouts or against backstop.
- No “soft toss” with hard baseballs.
- No throwing rocks.
- No horse play in walkways at any time.
- No climbing fences.
- Observe all posted signs.
- Players and spectators should be Alert at all times for Foul Balls and Errant Throws. During game, players must remain in the dugout area in an orderly fashion at all times.
- Failure to comply with the above may result in expulsion from the Tewksbury Little League field or complex.

PROPER USE, INSPECTION AND UP KEEP OF ALL TYPES OF EQUIPMENT FOR USE IN PRACTICE AND GAME PLAY IS CRITICAL TO THE SAFETY OF ALL INVOLVED WITH THE **Tewksbury** LITTLE LEAGUE. IT IS A **Tewksbury Little League** POLICY TO INSPECT ANY AND ALL EQUIPMENT EACH AND EVERY TIME THAT PIECE OF EQUIPMENT IS TO BE USED FOR PRACTICE AND GAME PLAY. SHOULD ANY PIECE OF EQUIPMENT NEED REPLACEMENT, CONTACT THE LEAGUE EQUIPMENT MANAGER VIA THE LEAGUE PRESIDENT.

Section III

Emergency Telephone Numbers

Police: 911
Fire: 911
First Aid: 911

911 - FOR EMERGENCY USE ONLY
Poison Control: 800-222-1222
Hospital: Morristown Memorial 973-971-5004

Section IV

2009 Board of Directors

OFFICE	NAME	ADDRESS	PHONE
President	Brett Lewis	5 Sutton Road Lebanon, NJ 08833	908-832-6344
Vice President	Ed D'Armiento	Sutton Road Lebanon, NJ 08833	908-832-6279
Treasurer	Chris Urbanski	5 Logan Drive Califon, NJ	908-832-5539
Player Agent	John Gilbert	12 Whitenack Road Califon, NJ 07830	908-832-0279
Secretary	Lori D'Armiento	46 Sutton Road Lebanon, NJ 08833	908-832-6279
Safety Officer	Steven Laverty	3 Keats Road Pottersville, NJ 07979	908-439-9194
Coaches coordinator	Rob Edmund	105 Fairmount Road West Califon, NJ 07830	908-832-5894
All-star coordinator	John Allen	63 Big Spring Road Califon, NJ 07830	908-832-1316
Fall Ball Coordinator	Carmen Natale	3 Lenore Road Califon, NJ 07830	908-832-5367
Major coordinator	Bill Berman	7 Guinea Hollow Road Califon, NJ 07830	908-832-9779
Minor Coordinator	Paul Githens	9 Logan Drive Califon, NJ 07830	908-832-5378
AA coordinator	Mike Kurzrock	71 Philhower Road Lebanon, NJ 08833	908-832-2155
A-Ball coordinator	Ed Kerwin	1 Orchard Lane Lebanon, NJ 08833	908-236-0011
T-Ball coordinator	Garrett DelGrande	4 Cross Brook Drive Califon, NJ 07830	908-832-2139

Parents and coaches are encouraged to check the Tewksbury Little League website for updates, memorandum and special notices:
http://tewksburyathletics.sportoffice.com/sport.php?level_id=1&org_id=21&sport_id=24

Updated 2/27/09

LEAGUE POLICY: ALL LITTLE LEAGUE VOLUNTEERS MUST FILL OUT THE LITTLE LEAGUE VOLUNTEER APPLICATION IN ORDER TO PARTICIPATE AS A MANAGER, COACH, UMPIRE OR ANY OTHER CAPACITY WITHIN THE LEAGUE. THEY MUST BE TURNED IN TO THE LEAGUE OFFICE DURING REGISTRATION.

A copy of NJ Drivers License must be included.

THIS IS NOT OPTIONAL!!!

Section V

Field Communications Capabilities

Before each practice and game, coaches and managers should canvas the stands to inquire as to the availability of an active cellular phone. Only one is needed to make an emergency call, but a backup is recommended in the event a stationary or pay phone is not accessible or available.

Section VI

Pre-Game and Practice Procedures

- ◇ Umpires and coaches meet at home plate to cover ground rules and any safety awareness issues including any player(s) requiring special attention
- ◇ Introduce plate umpire, base umpires, managers & coaches
- ◇ Both coaches and umpires should walk and scan the field for any debris, rocks, glass, nails, etc. that may cause serious injury to players and umpires
- ◇ Receive official lineup cards from each team
- ◇ Umpire walks off distances for each base according to the league sanctioned requirements
- ◇ Discuss any local playing rules {time limit, playing boundaries, etc....}
- ◇ Discuss the strike zone
- ◇ Discuss unsportsmanlike conduct by the players and spectator fans
- ◇ Discuss the innings pitched by a pitcher rule
- ◇ Clarify calling the game due to darkness or weather [rain, lightening etc....]
- ◇ Discuss legal pitching motions or balks
- ◇ Get game balls from the opposing team
- ◇ Be sure the players are not wearing any jewelry or metallic objects
- ◇ Be sure all players are in full uniform, shirts tucked in and hats on
- ◇ Umpires should make sure that the catcher is wearing a hard protective cup and supporter.
- ◇ Umpires inspect equipment for damage and to meet regulations
- ◇ Ensure games begin on time. Note when game is started.
- ◇ Ensure all base runners are wearing helmets
- ◇ Review on-deck procedure
- ◇ Adults may not catch pitchers before or during game.

Section VII

Game Procedures

- ◇ Encourage coaches to help speed up play by having catchers and players on the bench prepared and ready to take the field with two outs
 - ◇ Make sure the catchers are wearing proper equipment
 - ◇ Encourage everyone to think safety first
 - ◇ Continue to monitor the field for safety and playability
 - ◇ Pitchers warming up in foul territory must have a spotter and a catcher with helmet, chest protector, and glove
 - ◇ Keep game moving - eight pitches or one minute to warm up the pitchers between innings
 - ◇ Make the calls loud and clear signaling each call properly
 - ◇ Umpires should be in a position to make the call
 - ◇ No arguing of any call made by the umpire, especially judgment calls
 - ◇ Managers are responsible for keeping their spectator fans on their best behavior at all times
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Section VIII

Accident Reporting Procedures??

??WHAT SHOULD I REPORT AS AN INJURY OR ACCIDENT ??

Any incident (accident or injury) that causes any player, manager, coach, umpire or volunteer to receive medical attention, treatment and/or first aid **MUST** be reported to the League Safety Director. This includes minor treatments such as medical evaluations and diagnosis as to the extent of the injury.

?? WHEN SHOULD I REPORT AN INJURY OR ACCIDENT ??

All incidents and injuries **MUST** be reported to the League Safety Director **WITHIN 48 HOURS** of the incident.

??WHO SHOULD I REPORT AN INJURY OR ACCIDENT TO ??

The League Safety Director is: **Steven Laverty**
 Daytime-Cell: **908-872-6748**
 Evening-Home: **908-439-9194**

?? WHAT INFORMATION SHOULD I HAVE TO REPORT THE INCIDENT OR INJURY ??

When reporting an incident or injury, the following information is required and must be called into the League Safety Director to begin the accident reporting process:

- Name, address, telephone # of the individual involved
- Date, time and location of the incident
- League, division, coach(s) and teams involved
- Names and telephone #'s of the person(s) reporting the incident
- A detailed description of the incident or how the injury occurred
- A non-medical and preliminary extent of the injury
- Name of medical doctor or hospital, injured person was brought to
- Field and weather conditions (muddy, dry, etc./raining, misting, etc.)

?? WHAT ARE THE NEXT STEPS IN THE PROCESS ??

The steps that follow are the responsibility of the League Safety Director. The Safety Director will fill out Accident Notification Form and will require ANY and ALL pertinent medical bills from the parents or guardians of the injured player or from the injured person. The form along with the bills will be submitted to **Steven Laverty** for prompt processing.

It is a requirement for the injured player parent(s) and/or guardian to sign and date the form after the League Safety Director completes it. Manager will be copied on all correspondence throughout the process.

Section IX

Manager & Coach's Tips When Injury Occurs

Be sure you have your original medical release forms with your team at all times

- Don't lose your composure; stay calm and in control of the situation.

- Give first aid and have someone call 911 immediately if an ambulance and help is necessary. {Err on the side of caution!!! }.
 - Direct someone to notify the parents or Legal Guardians immediately if they are not at the site.
 - ***Do not*** move an injured player just to get the game going again.
 - Stay with the injured player until help arrives.
 - Have your medical release form available for the First Aid Squad.
 - Have someone attend to crowd control and on-lookers.
 - Notify the League Safety Officer within 48 hours.
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Section X

Communicable Disease Procedures

While the risk of one athletic infecting another with HIV / AIDS during competition is close to non-existent, there is a remote risk other blood borne infectious disease can be transmitted.

Procedures for reducing the potential for transmission of infectious agents should include, but not limited to the following:

1. Bleeding must be stopped, the open wound covered and if there is any excessive amount of blood on the uniform it must be changed before the athlete may participate.
2. Routine use of gloves or other precautions to prevent skin and mucous membrane exposure when contact with blood or other body fluids is anticipated.
3. Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
4. Clean all blood contaminated surfaces and equipment with a solution made from a proper dilution of household bleach (CDC) recommends 1 - 100 or other disinfectant before competition resumes.
5. Practice proper disposal procedures to prevent injuries caused by needles, scalpels and other sharp instruments or devices.
6. Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
7. Athletic trainer/coaches with bleeding or oozing skin should refrain from all direct athletic care until condition resolves.
8. Contaminated towels should be disposed of / disinfected properly.

9. Follow acceptable guidelines in the immediate control of bleeding and when handling bloody dressings, mouth guards and any other articles containing body fluids.

Section XI

Concession Stand Safety & Hygiene Procedures

1. Wash hands before you start preparing food and when any soiling occurs.
2. Handle all foods with clean sanitized plastic gloves.
3. Take note of where the fire extinguisher, disposable gloves, first aid kit and the trauma kit are located.
4. Take note of where the phone and emergency numbers are located.
5. Wear gloves if you need to assist with any injury.
6. No children under the age of 18 are allowed in the stand.
7. Follow all of the equipment cleaning guidelines.
8. Report any unsafe incidents to the League Safety Director or League President immediately.

Section XII

Manager, Coach and Volunteer Training

During the regular course of yearly athletic training, all coaches, managers and umpires are highly encouraged and in some instances, mandated to gain working knowledge of the following areas:

- Safe techniques for sliding.
- First Aid training including CPR (Cardio Pulmonary Resuscitation).

- Bicycle and traffic training.
- D.A.R.E (drug abuse awareness and education).
- How to recognize child abuse.
- How to recognize the tell tale signs of heat stress or stroke, dehydration, heart attack and other serious sports related injuries.
- Proper safety techniques for warming up, practicing and preparing for game conditions.
- Education of the ill effects of tobacco, especially chewing tobacco.

Coaches Safety Certification Clinic: With the goal of operating our sports programs as safely as possible, Tewksbury Little League requires all its coaches to go through the **Rutgers S.A.F.E.T.Y Clinic**. This is a non sport-specific, common sense clinic which covers: legal aspects of coaching concepts, training and conditioning athletes, and medical/first aid aspects of coaching. The program takes just a few hours and is offered several times per year in the township. There is no cost to TLL coaches. “ The Rutgers S.A.F.E.T.Y. Clinic (Sports Awareness for Educating Today's Youth) is a three-hour program that meets the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" (N.J.A.C. 5:52) and provides partial civil immunity protection to volunteer coaches under the "Little League Law" (2A:62A-6 et. seq.)” For more information visit the link below:

<http://youthsports.rutgers.edu>

**CONTACT LEAGUE SAFETY DIRECTOR FOR MORE INFORMATION
REGARDING CONTINUING EDUCATION AND TRAINING**

The Board of Directors is committed to making the Tewksbury Little League as safe, fun and competitive as possible. The board encourages all managers, coaches and umpires to submit any ideas, preventable measures or concerns in writing to the League Safety Director for further submission to the board.

Section XIII

Lightning Evacuation Procedures

- Stop game / practice.
- Stay away from metal fencing (including dugouts)!!
- Do not hold metal bat.

- Walk, don't run to car and wait for a decision on whether or not to continue the game or practice.

Lightening Facts and Safety Procedures

- Consider the following facts:
- The average lightning strike is 6-8 miles long.
- The average thunderstorm is 6-10 miles wide and travels at a rate of 25 miles per hour.
- Once the leading edge of a thunderstorm approaches to within 10 miles, you are at immediate risk due to the possibility of lightning strokes coming from the storm's overhanging anvil cloud
- On the average, thunder can only be heard over a distance of 3-4 miles, depending on humidity, terrain, and other factors. This means that by the time you hear the thunder, you are already in the risk area for lightning strikes.

“Flash-Bang” Method

One way of determining how close a recent lightning strike is to you is called the “flash-bang” method. With the “flash-bang” method, a person counts the number of seconds between the sight of a lightning strike and the sound of thunder that follows it. Halt-play and evacuation should be called for when the count between the lightning flash and the sound of its thunder is 15 seconds or less.

Rule of Thumb

The ultimate truth about lightning is that it is unpredictable and cannot be prevented. Therefore, a manager, coach, or umpire who feels threatened by an approaching storm should stop play and get the kids to safety. When in doubt, the following rule of thumb should be applied:

When you hear it — Clear it/When you see it — Flee it

Where to Go? Lightening Facts and Safety Procedures No place is absolutely safe from the lightning threat, but some places are safer than others. Large enclosed shelters (substantially constructed buildings) are the safest. For the majority of participants, the best area for them to seek shelter is in a fully enclosed metal vehicle with the windows rolled up. If you are stranded in an open area and cannot get to shelter in a car, put your feet together, crouch down, and put your hands over your ears (to try to prevent eardrum damage). **Where NOT to Go!!**

Avoid high places and open fields, isolated trees, unprotected gazebos, rain or picnic shelters, dugouts, flagpoles, light poles, bleachers (metal or wood), metal fences, and water.

First Aid to a Lightning Victim

- Typically, the lightning victim exhibits similar symptoms as that of someone suffering from a heart attack. In addition to calling 911, the rescuer should consider the following:
- The first tenet of emergency care is “make no more casualties”. If the victim is in a high risk area (open field, isolated tree, etc.) the rescuer should determine if movement from that area is necessary - lightning can and does strike at the same place twice. If the rescuer is at risk, and movement of the victim is a viable option, it should be done.
- If the victim is not breathing, start mouth to mouth resuscitation. If it is decided to move the victim, give a few quick breaths prior to moving them.
- Determine if the victim has a pulse. If no pulse is detected, start cardiac compressions as well.

Note: CPR should only be administered by a person knowledgeable and trained in the *technique*.

Section XIV

Storage Shed Procedures

The following applies to all of the storage sheds used by Little League and apply to anyone who has been issued a key by Little League to use those sheds.

- All individuals with keys to the Little League equipment sheds (i.e., Managers, volunteers, etc.) area aware of their responsibilities for the *orderly and safe storage of rakes, shovels, bases, etc.*
- Before you use any machinery located in the shed (i.e., lawn mowers, tools, lights, scoreboards, public address system, etc.) please locate and read the written operating procedures for that equipment.
- All chemical or organic material stored in Little League sheds shall be property marked and labeled as to its contents.
- All chemical or organic materials (i.e., lime, fertilizer, etc.) stored within these equipment sheds will be separated from the areas used to store machinery and gardening equipment (i.e., rakes, shovels, etc.) to minimize the risk of puncturing storage containers.
- Any witnessed “loose” chemicals or organic materials within these sheds should be cleaned up and disposed of as soon as possible to prevent accidental poisoning.

Section XV

PARENT SPORTSMANSHIP PLEDGE

As a condition of your child's participation in any of our sports programs please read the following Parent Sportsmanship Pledge.

1. It is often difficult for parents to see their children in situations where they are being evaluated, especially at a very young age. But if we spend our time worrying too much about how they're doing, we are missing what should be a wonderful experience for us as well as them. If they're not great players, we will love them anyway for who they are, find reasons to praise them for their accomplishments on the field, big or small, and know that they will be great at other things.
2. The game is for the kids. We shouldn't let our natural competitive spirit and normal desire for glory turn into angry yelling at the kids when they don't fulfill our expectations. Sometimes our expectations may be unrealistic. If they're having fun as well as gaining confidence by learning skills, and being coached by a person who is teaching and mentoring without anger, that should satisfy us.
3. Winning is one goal, but only one of many goals. Fewer than half the teams competing win their games on any given day (counting ties) and as studies have consistently indicated, children play mainly for the fun of it. Kids almost unanimously rate the FUN they have during the match much higher than the score at that single moment when the game is over.

4. We need to also remember that it is okay to lose because life is not just about winning. We suffer setbacks at times. Learning to accept defeat gracefully and come back enthusiastically next time is an important lesson to teach. As long as children try their best, they are winners on another level even when they lose the game.

5. Coaches and umpires deserve RESPECT. They make mistakes as we all do, but whether they're great at what they're doing or not, we have a responsibility to set a good example to help teach RESPECT to our children. Yelling criticism at umpires, coaches or players is inappropriate and that behavior must be subject to penalties from the club, including the last thing the club wants to consider, possible suspension from attending matches. Children often reveal that they are embarrassed when their parents shout out criticism. Umpires do not change their calls but many do decide to quit because of the abuse they take from parents, coaches and players. Yet we wonder why we don't have enough referees. Coaches are giving time and effort and if they are making it a positive FUN experience, we should RESPECT them for that.

6. Some of us are more emotional, which is good in some ways. Some of us are calmer, which also is good in some ways. When we are emotional, perhaps sometimes because of frustrations in other parts of our lives, it is harder to keep ourselves under control. It can become a problem in this setting when we yell at the kids. When they think we're angry, it can make them nervous and lower their self-esteem. As a result, they may not perform as well as they can. Sometimes we don't even realize how angry we sound because, for one thing, our children don't always talk about their feelings. They may tell someone else.

7. When someone makes unsportsmanlike comments to other spectators, children, coaches, or referees, it is often best to ignore them unless they're good friends. In general, when someone is excited and negative, that is NOT the time to talk about sportsmanship. We should avoid confrontations at all costs.

8. Even if our child has outstanding ability, we shouldn't look too far into the future. We need to be realistic about the question of whether they will get a lot of playing time in high school or college. And considering the rapidly increasing number of good players coming out of high school, we need to be aware there are relatively few college soccer scholarships and competition for spots on the roster will be intense.

9. Know the level of commitment expected and the policy on playing time. If you have any questions, it is often best to ask the coach during a quieter moment, not at a game.

10. If we keep the game in the proper perspective, we can realize that children usually have FUN as long as we support their effort. Putting them under pressure by being overly critical is not a good idea. If they become anxious about their performance, they may be hesitant to try new skills, they may not reach their potential and their interest in the game may decline.

11. The experience of watching children play youth sports is over all too soon. Why not relax and have fun simply knowing that the kids are having fun and having a good time together.

Section XVI

Parents Code of Conduct

Tewksbury Little League requires all parents to observe the following Parents Code of Conduct:

There is more to life than any one sport. Encourage your child to participate in other activities.

Respect the coach's decisions and abilities. Don't force your kid to decide whether to listen to you or the coach.

Stress fair and sensible play. Nobody needs to get hurt because someone is not playing by the rules.

Stress the long-term importance of practice over the short-term excitement of games.

Stress the importance of the team. Never lose sight of the fact that you are a role model.

Winning probably means more to you than it does to your kid. Don't yell if your kid makes a mistake.

Point out what they do well. Positive reinforcement goes a long way.

Take time to learn the rules of the game. That way, if you insist on shouting at the ref, at least you'll know what you are talking about.

Remember that coaches and league administrators are volunteers. A "thank you" every once in a while is often reward enough.

Section XVII

Some Important Do's and Don'ts

Do...

Reassure and aid children who are injured, frightened, or lost.

Provide, or assist in obtaining medical attention for those who require it.

Know your limitations.

Assist those who require medical attention - and when administering aid,

Remember to...

LOOK for signs of injury (blood, black-and-blue deformity of joint, etc.).

LISTEN to the injured describe what happened and what hurts if conscious. Before questioning, you may have to calm and soothe the excited child.

FEEL gently and carefully the injured area for signs of swelling, or grating of broken bone.

Have your players' Medical Clearance Forms with you at all games and practices.

Make arrangements to have a cellular phone available when your game or practice

is at a facility that does not have any public phones.

Don't...

Administer any medications

Provide any food or beverages (other than water).

Hesitate in giving aid when needed.

Be afraid to ask for help if you're not sure of the proper procedures (i.e., CPR, etc.)

Transport injured individuals except in extreme emergencies.

Leave an unattended child at a practice or game.

Hesitate to report any present or potential safety hazard to the Safety Officer immediately.

Section XVIII

THE TEN COMMANDMENTS OF SAFETY

I. BE ALERT

II. CHECK PLAYING FIELD FOR SAFETY HAZARDS

III. WEAR PROPER EQUIPMENT

IV. ENSURE EQUIPMENT IS IN GOOD SHAPE

V. ENSURE FIRST AID IS AVAILABLE

VI. MAINTAIN CONTROL OF THE SITUATION

VII. MAINTAIN DISCIPLINE

VIII. SAFETY IS A TEAM SPORT

IX. BE ORGANIZED
X. HAVE FUN

MANDATORY

-INCLUDE A COPY OF THE VOLUNTEER APPLICATION FOR THE CURRENT YEAR

-Must separately complete an annual Little League Facility Survey and include a copy with your Safety Plan submission

OPTIONAL

-Include a copy of the accident report form



Little League® Volunteer Application - 2009

Do not use forms from past years. Use extra paper to complete if additional space is required.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Cell Phone _____ Business Phone _____

E-mail Address: _____

Date of Birth _____

Occupation _____

Social Security # (optional; mandatory upon request) _____

Employer _____

Address _____

Special professional training, skills, hobbies: _____

Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____

Do you have children in the program? Yes No If yes, list full name and what level? _____

Special Certification (i.e. CPR, Medical, etc.): _____

Do you have a valid driver's license: Yes No

Driver's License#: _____ State _____

Have you ever been convicted of or plead guilty to any crime(s): Yes No

If yes, describe each in full: _____

Have you ever been refused participation in any other youth programs? Yes No

If yes, explain: _____

In which of the following would you like to participate? (Check one or more.)

League Official Coach Umpire Field Maintenance

Manager Scorekeeper Concession Stand Other

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name Phone

As a condition of volunteering, I give permission for the Little League organization to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

Local League Use Only:

Background check completed by league officer _____ on _____

System(s) used for background check (minimum of one must be checked):

Sex Offender Registry Criminal History Records *Choicepoint

**Please be advised that if you use Choicepoint and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter directly from Choicepoint in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.*

Only attach to this application copies of background check reports that reveal convictions of this application.